

**OVERVIEW** MIMOTA is the most comprehensive and flexible solution available\* for community development and Microenterprise organizations. MIMOTA is available in both Microsoft Access (small to medium organization) and SQL (medium to large organization) versions. MIMOTA offers tremendous flexibility with completely customizable menus, access permissions, tables, dropdowns, terms, and reports. MIMOTA was developed by Village Software, a 14 year old custom software development leader with over five years of solid expertise in the community development and Microenterprise industries.

## MODULES OF MIMOTA

**CONTACT MANAGEMENT** Manage all contacts along with multiple addresses, relationships, memos, next-actions, mailings, communication logs/journals, etc.

**MONEY IN** Manage all investments and donations along with prospect tracking, grants management, and fund-specific technical information.

**MONEY OUT** Manage all lending activities including the industry's most flexible and sophisticated financial calculations, underwriting, and repayments scheduling.

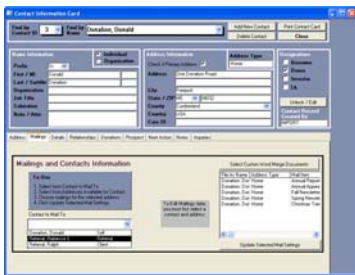
**TECHNICAL ASSISTANCE - CONSTITUENT BILLING** Record & track staff billable time and/or TA provided to constituents, and generate bills and reports.

**TECHNICAL ASSISTANCE - EVENTS & GROUPS TRACKER** Create, track, and manage events and groups—measure performance, generate grant reports.

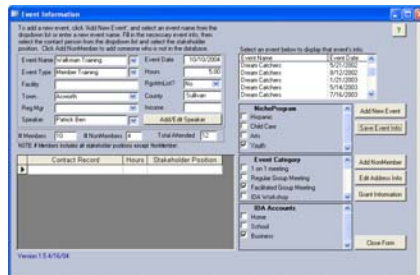
**LOAN INTEREST PAYMENT** Manage complex interest payments for all investments - a solid accounting module with year-end calculations and reporting.

**IMPACT MEASUREMENT** Track and measure the impact of your activities in the community - understand whether you're achieving your organization's goals.

**IDA MANAGER** Manage savings/contributions and track performance of all IDA participants with reporting. Include government or independent funding sources.



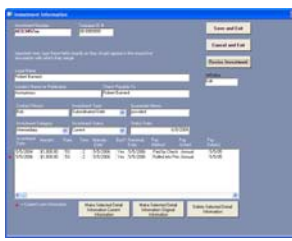
Contact Management



TA - Event Tracker



Money Out - Loans



Money In - Investments

## Our Customers Say...

*"MIMOTA has been a great help in fueling our growth"*

*"It has improved our functionality drastically"*

*"...a database system designed specifically for the type of work we do as a CDFI, and the way we do it."*

*"...fundamental part of our ability to grow our investor and donor programs"*

*"MIMOTA has helped us tremendously in keeping track of our supporters"*

*"...does a bang-up job of keeping track of the transactions in and around investing"*

*"Village has the ability to customize this product to make it work for each organization."*

*"...we are now tracking TA assistance - something we've never done before."*

*"Village Software has been wonderful!"*

*"I can't say enough about the responsiveness of the Village team..."*

## Some of Our Customers



CALL **800.445.3047**  
EMAIL [mimota@villagesoft.com](mailto:mimota@villagesoft.com)

\*Ask for the MIMOTA Pricing Document to learn about our affordable per-user pricing.

# Contact Management Manage All Contact Information

"I am confident that the system...will be a fundamental part of our ability to grow our investor and donor programs, ultimately enabling us to provide more capital and support to benefit the lower-income families we serve."

- Jim Hamel, Director of Investor Relations  
New Hampshire Community Loan Fund

## With Contact Management\* you can...

- ✓ Maintain all basic contact information (multiple addresses, numbers, etc.)
- ✓ Define relationships amongst all contacts
- ✓ Record memos, to-do-lists, telephone logs, follow-up notes for every contact
- ✓ Define mailings and generate mailing labels
- ✓ Search for contacts based on multiple criteria
- ✓ Group and/or categorize contacts
- ✓ Define any number of new custom fields for all contacts

- ✎ Excellent customer support
- ✎ Technical assistance & training
- ✎ Free upgrades & installation

**Call us today!**

**800.445.3047**

**mimota@villagesoft.com**

\*The Contact Management module is available through a per-user pricing plan in both Microsoft Access (for small organizations) and SQL Server versions (for large organizations)

**OVERVIEW** Contact Management is the most comprehensive system available in the market for CDFI and Microenterprise organizations to effectively manage contact information. Contact Management seamlessly integrates with Money In, Money Out, Technical Assistance and other modules of MIMOTA to manage your information easily and powerfully.

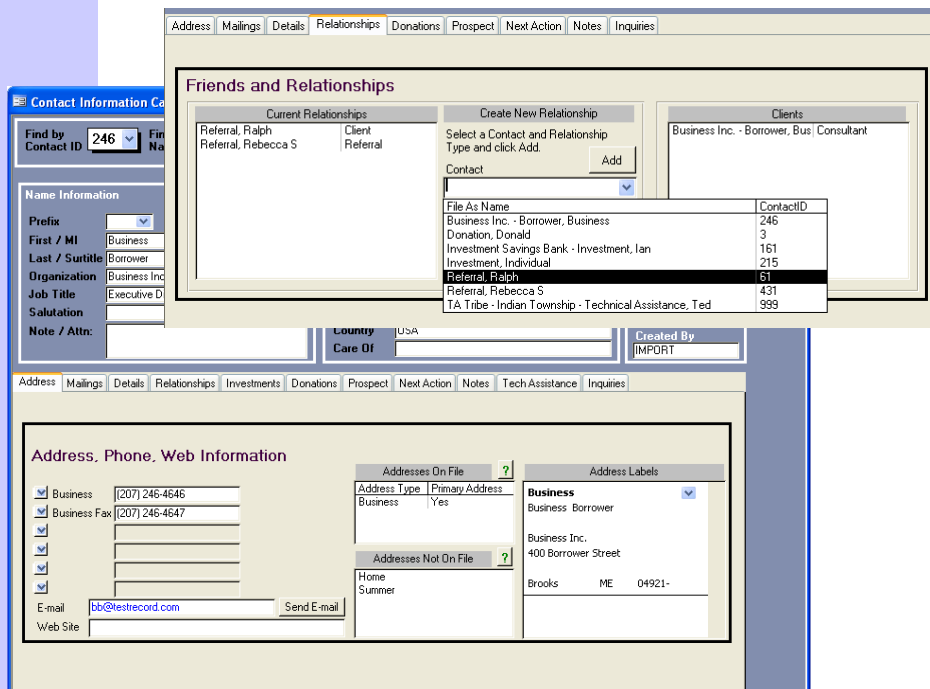
**BASIC CONTACT INFORMATION** Contact Management records all contact information such as mailing address (unlimited multiple addresses), telephone numbers (up to 18 numbers), email address, etc.

**RELATIONSHIPS** You can define relationships amongst the contacts in your database and add notes, memos, and next action lists to all records. Relationships functionality allows you to link various people for networking.

**MAILING** Define mailings for contacts (which mailing[s] go to which address[es]) and generate mailing labels automatically. You can even assign mailings to someone related to a contact.

**OTHER** Add contacts to your own groups/categories; generate merged documents using your own docs (thank you letters, etc.)

**FLEXIBILITY** Contact Management is available both in Microsoft Access (for small and medium organizations) and SQL (for medium to large organizations) versions - through a cost-effective per user pricing plan.



# Money In Manage Donations & Investments

"We have many individuals and organizations that are both donors and investors ... It [Money In] meanwhile does a bang-up job of keeping track of the transactions in and around investing"

- Alan Cantor, VP Philanthropy  
New Hampshire Community Loan Fund

### With Money In\* you can...

- ✓ Maintain all contact information along with relationship details
- ✓ Record and track all technical information on donations and investments
- ✓ Use next action and prospect tracking to improve fund mobilization activities
- ✓ Automatically generate your standard forms (agreements, notices, etc.)
- ✓ Generate powerful summary reports with flexible filtering options
- ✓ Generate reports on all money-in related activities

- ✎ Excellent customer support
- ✎ Technical assistance & training
- ✎ Free upgrades & installation

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\*The Money In module is available through a per-user pricing plan in both Microsoft Access (for small organizations) and SQL Server versions (for large organizations)

**OVERVIEW** Money In is a powerful solution that every fundraiser dreams of to manage fund mobilization. Whether you are involved in raising grants, donations, or investments, Money In helps you track and manage all your money in transactions. Money In clearly separates donors from investors by offering a completely different set of options for each individual or each transaction.

**FUNCTIONALITY** Next action and prospect tracking features allow you to effectively administer fund mobilization. You can also record and track telephone logs, communication memos and notes for each individual donor or investor. Money In is powered with a sophisticated financial engine that not only performs complex financial calculations but

also manages information such as principle, category, renewal date, status date, maturity date, interest rate, investment type, tax ID, pay schedules and methods, program areas, gift type, and more.

**FLEXIBILITY** Observing the diversity in the non-profit organizations in the community development and microenterprise industries, we have developed an extremely flexible system. Customizable fields and dropdowns allow you to seamlessly configure the software for your organization. The module is available both in Microsoft Access (for small and medium organizations) and SQL (for medium to large organizations) versions. Whether you are a two person organization or a thirty person organization, Village offers a compelling pay per user plan. License it only for the num-

The screenshot displays the 'Contact Information Card' window for 'Investor, Holly'. It includes fields for Name Information (Prefix, First/MI, Last/Surtitle, Organization, Job Title, Salutation, Note/Attr), Address Information (Address, City, State/ZIP, County, Country, Care Of), and Designations (Borrower, Donor, Investor, TA). Below this is the 'Investment Information' window showing a table of investments:

Investment Date	Amount	Rate	Term	Maturity
5/5/2004	\$1,000.00	5%	2	5/5/2006
5/5/2006	\$1,000.00	5%	2	5/5/2008

At the bottom, there is a 'Donations' window with a table of donation records:

Gift Type	Date	Amount	Gift Use	Program Area	Purpose	Expected
Grant	5/5/2004	\$1,000.00	Permanent Capital	Genesis Fund		

# Money Out Manage Loans & Constituents

"Your database provides us with functionality that simplifies both fundamental and complex aspects of our constituent and lender management down to just a few button pushes "

- Jim Hamel, Director of Investor Relations  
New Hampshire Community Loan Fund

## With Money Out\* you can...

- ✓ Maintain all contact information along with relationship details, notes, etc.
- ✓ Record and track all loans for individuals and organizations
- ✓ Conduct sophisticated financial calculations using completely flexible terms (create your own terms for every loan)
- ✓ Automatically generate various forms (agreements forms, notices, etc.)
- ✓ Generate powerful summary reports with flexible filtering options
- ✓ Track all loan documents

- ✎ Excellent customer support
- ✎ Technical assistance & training
- ✎ Free upgrades & installation

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\*The Money Out module is available through a per-user pricing plan in both Microsoft Access (for small organizations) and SQL Server versions (for large organizations)

**OVERVIEW** Money Out is a powerful loan management system exclusively designed to manage both complex financial calculations and any type of loan. By integrating seamlessly with MIMOTA's Contact Management module, Money Out tracks constituents along with relationships and memos. Built in reporting functionality allows you to generate ad hoc reports with great flexibility and ease.

**FUNCTIONALITY** Tracking lending activities is the primary function of Money Out. Tremendous flexibility has been provided so that every loan can have its own unique terms (interest rate, maturity, etc.). Using our proprietary loan model, you can create your own unique loans with specific terms and use them for one or more loans. Any individual or

organization can be linked to multiple loans with different terms and conditions. You can also track the status of all documents pertaining to a given loan.

**FLEXIBILITY** Observing the diversity in the non-profit organizations in the community development and microenterprise industries, we have developed a uniquely flexible system. Customizable fields and dropdowns allow you to seamlessly integrate the software with your organization. Money Out is available both in Microsoft Access (for small and medium organizations) and SQL (for medium to large organizations) versions. Whether you are a two person organization or a thirty person organization, Village offers a compelling pay per user pricing plan. You can license the software for only the number of users of the module.

The image displays three overlapping screenshots of the Money Out software interface:

- Contact Information Card:** Shows fields for Name Information (Prefix, First / MI, Last / Surname, Organization, Job Title, Salutation, Note / Attn), Address, Mailings, Details, Relationships, and Loans.
- Loan Information:** A detailed form for a loan with fields for Project (Elder Builder), Loan Number (0005043), Status Date (5/25/2003), Loan Status (Application Pending), Loan Type (Construction), Loan Category (Community Services), Loan Amount (\$18,000.00), Rate (4.00%), Term (12), Maturity Date (12/10/2004), and Disbursement Information (Date: 12/12/2003, Amount: \$18,000.00, Purpose: For construction).
- Track Loan Documents:** A table listing documents received for the loan, including Letter of Commitment, Mortgage Deed, Promissory Note, Junior Mortgage & Security Agreement, Mortgage Subordination Agreement, Guarantee, and Intercreditor Agreement, with columns for Received status and Date or Amount or Other.

# Technical Assistance Track Events & Groups

"Village Software has been wonderful...we now have a database system designed specifically for the type of work we do as a CDFI, and the way we do it."  
 - Jim Hamel, Director of Investor Relations  
 New Hampshire Community Loan Fund

- With Technical Assistance\* you can...**
- ✓ Maintain all TA contact information along with relationship details
  - ✓ Schedule and manage various events administered/sponsored by your organization
  - ✓ Record and track participants, assign scores/grades, and measure results
  - ✓ Categorize groups, manage/track group activities, and set privileges for groups
  - ✓ Generate various summary reports on all events and groups (completely customizable reporting options)

- ✎ Excellent customer support
- ✎ Technical assistance & training
- ✎ Free upgrades & installation

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\*The Technical Assistance module is available through a per-user pricing plan in both Microsoft Access (for small organizations) and SQL Server versions (for large organizations)

**OVERVIEW** Technical Assistance - Events & Groups Tracking module is a powerful solution to track events, assign units for all participants, register peer groups, track group activities and information, and more. Technical Assistance seamlessly integrates with contact management and other modules of MIMOTA and allows you to manage all TA contact information along with relationships, notes, memos, action calls, etc. Complete flexibility in design allows you to add any number of new groups, events, and event types, and define information for all dropdown lists.

**FUNCTIONALITY** The TA module allows you to record and track basic information such as date, name, attendees, category, purpose, hours of training, and so forth for an event. You can as-

sign points and grades for all participants of an event and generate summary reports. Groups Tracker allows you to manage groups by naming and categorizing them and assigning parameters (hours of events attended, etc.,) for each group/category. You can generate summary reports by groups, members, or combinations of the two.

**FLEXIBILITY** Observing the diversity in the non-profit organizations in the community development and microenterprise industries, we have developed a completely customizable system. The software is available both in Microsoft Access (for small and medium organizations) and SQL (for medium to large organizations) versions. Customizable fields and dropdowns allow you to seamlessly configure the software for your organization.

The image shows two screenshots of the MIMOTA software interface. The top screenshot is the 'Event Information' form, which includes fields for Event Name, Event Date, Event Type, Hours, Facility, Town, County, Reg Mgr, Income, Speaker, and a list of attendees. The bottom screenshot is the 'Group Information' form, which includes fields for Group Name, Group Town, County, Reg. Mgr., and a list of group members with columns for Contact, Officer Title, and Status. Both forms have buttons for 'Add', 'Edit', and 'Save'.

# Technical Assistance Constituent Billing

"In addition, we are now tracking TA assistance – something we've never done before. Those functions alone (without any of the Lending) were worth the money."

- **Debora Keller**, Associate Director  
Genesis Community Loan Fund

## With Technical Assistance\* you can...

- ✓ Maintain all TA contact information along with relationship details
- ✓ Manage subsidy and funding details on all projects for which TA is provided to the constituents
- ✓ Record and track the number of hours of TA provided for various projects, including billable status
- ✓ Generate billing for constituents based on the TA provided
- ✓ Generate summary reports with flexible filtering options

- ✎ Excellent customer support
- ✎ Technical assistance & training
- ✎ Free upgrades & installation

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\*The Technical Assistance module is available through a per-user pricing plan in both Microsoft Access (for small organizations) and SQL Server versions (for large organizations)

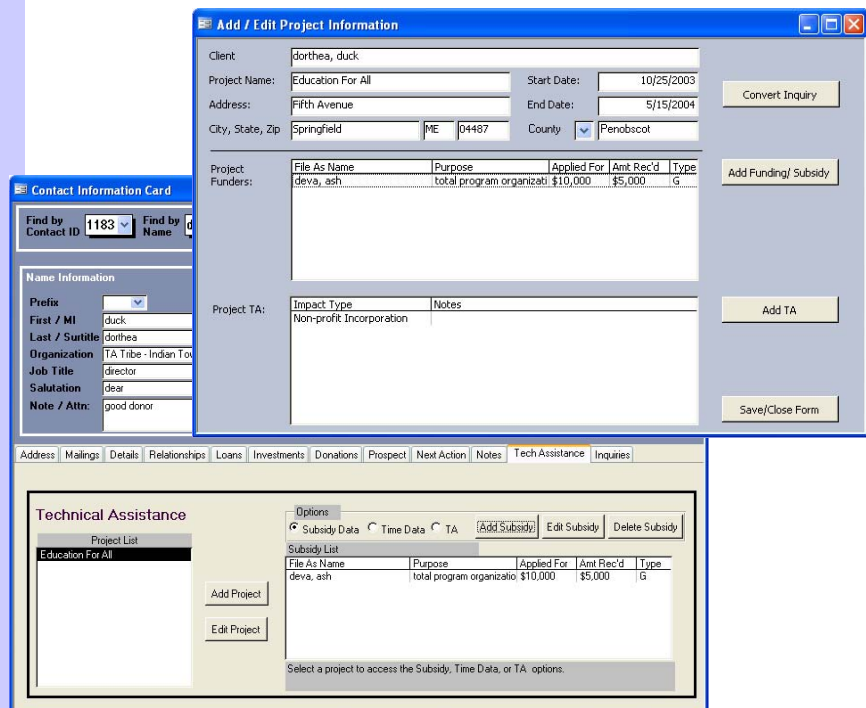
**OVERVIEW** Technical Assistance - Constituent Billing is a powerful solution to track technical assistance provided by your organization and to bill your constituents for the service provided. Technical Assistance seamlessly integrates with contact management and other modules of MIMOTA and allows you to manage all TA contact information along with relationships, notes, memos, action calls, etc. Complete flexibility in design allows you to add any number of new types and define the dropdown lists.

**FUNCTIONALITY** Allows you to record and track all TA information including project details such as name, purpose, type, amount, etc., project specific funding/subsidy information, and time data. You can add any number of projects for a given constituent

and edit the information at any time. Flexible but easy-to-use screens allow you to easily navigate between project details and constituent information.

The system allows you to record the number of hours of TA provided to a constituent on various projects and bill variable rates based on these projects.

**FLEXIBILITY** Observing the diversity in the non-profit organizations in the community development and microenterprise industries, we developed a completely flexible system. The software is available both in Microsoft Access (for small and medium organizations) and SQL (for medium to large organizations) versions. Customizable fields and dropdowns allow you to seamlessly configure the software for your specific organization.



# Loan Interest Payment Manage Interest Payments

**“We have many individuals and organizations that are both donors and investors ... It [Money In] meanwhile does a bang-up job of keeping track of the transactions in and around investing”**  
**- Alan Cantor, VP Philanthropy  
 New Hampshire Community Loan Fund**

**With Loan Interest Payment\* you can...**

- ✓ Track your payments to all investors in your organization
- ✓ Generate total payment reports, including 1099 amounts
- ✓ Calculate appropriate interest to pay when items are held past their typical due date (e.g. while in rollover discussions with investor)
- ✓ Manage compound interest, no-interest loans, and loans with innovative or unusual payment structures

- ✎ Excellent customer support
- ✎ Technical assistance & training
- ✎ Free upgrades & installation

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\*The LIP system is completely compatible with MIMOTA and is available through a per-user pricing plan in both Microsoft Access (for small organizations) and SQL Server versions (for large organizations)

**OVERVIEW** The Loan Interest Payment (LIP) module is a powerful accounting module used to manage, track, and report on interest payments required for your lenders. LIP seamlessly integrates with MIMOTA and the Money In module to store and track information on your investors/lenders and their loans to your organization, including donation of interest, renewals/rollovers, and so on.

**FUNCTIONALITY** LIP provides the ability to record and track interest and principle payments, changes to loans, loan renewals, and all other factors that affect the calculation of interest to be paid to your lenders. The system reports 1099 amounts, generates appropriate mailing label data, and generates a variety of reports, including weighted average

terms remaining, repayments requested, loans payable, current checks to write, 1099, and 1099 mailing address export. Reports can be generated for all time or for a selected range of dates.

**FLEXIBILITY** Observing the diversity of non-profit organizations in the community development and microenterprise industries, Village Software has developed a tremendously flexible system. The Loan Interest Payment module is available both in Microsoft Access (for small and medium organizations) and SQL (for medium to large organizations) versions. Customizable fields and dropdowns allow you to seamlessly configure the software for your organization's specific requirements. The specific calculation methodology used can be adapted to fit the systems used by your organization.

Effective Date	Transaction Type	Interest Paid	Deposit	Principal Repay	Current Loan Amt	Current Rate
12/28/2003	Interest Paid	\$15,000.00			\$500,000.00	3.00%

# Impact Measurement Measure Your Success

“We have many individuals and organizations that are both donors and investors ... It [Money In] meanwhile does a bang-up job of keeping track of the transactions in and around investing”  
 - Alan Cantor, VP Philanthropy  
 New Hampshire Community Loan Fund

- With Impact Measurement\* you can...**
- ✓ Configure the system for the specific Impact Measurement criteria evaluated by your organization
  - ✓ Measure the impact of all community activities
  - ✓ Generate summary reports with flexible filtering options
  - ✓ Download census tract and location information based on street addresses
  - ✓ Track information for CIIS reporting requirements

- ✎ Excellent customer support
- ✎ Technical assistance & training
- ✎ Free upgrades & installation

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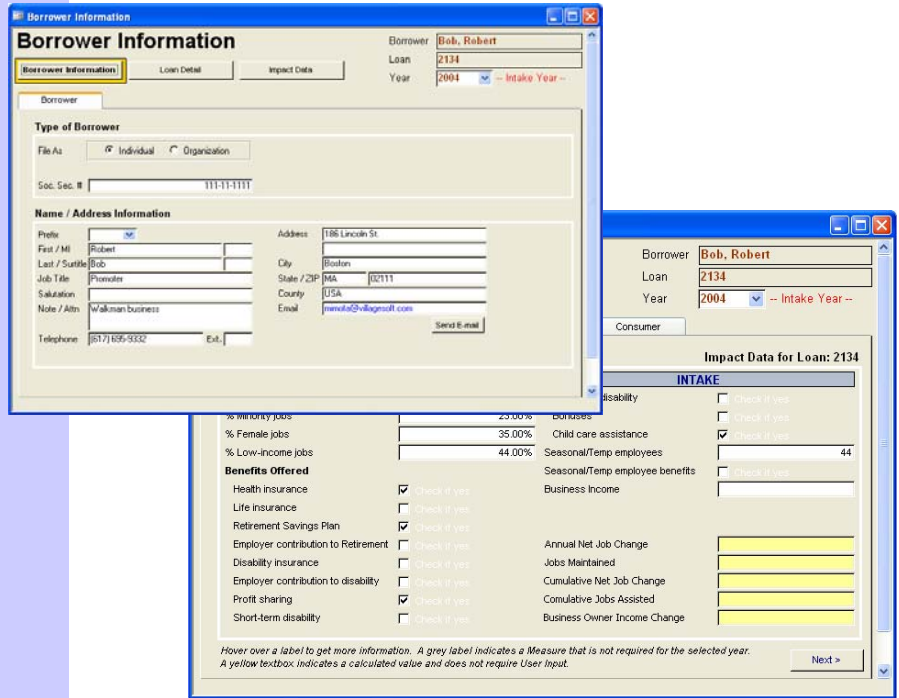
\*The Impact Measurement system is compatible with MIMOTA and is available through a per-user pricing plan in both Microsoft Access (for small organizations) and SQL Server versions (for large orgs)

**OVERVIEW** Impact Measurement (IM) is a powerful solution to track and measure the impact of CDFI and Microenterprise organizations on their communities and constituents. With comprehensive reporting and flexible configuration, the system can accommodate nearly any impact tracking situation.

**FUNCTIONALITY** The Impact Measurement module allows you to establish which specific impact parameters your organization desires to track (for grant compliance or to support the mission of your organization), and then provides a flexible database for recording, updating, or changing that information as needed. Special features include automatic download of census tract info over the web. The system can be run standalone to store basic

contact and loan details along with impact data, or it can be run in conjunction with MIMOTA for added flexibility and expanded reporting capabilities. The system can be used in conjunction with MIMOTA to generate the reports required by the CDFI fund for their new CIIS reporting requirements. It can also be used to do NCCA annual reporting.

**FLEXIBILITY** Observing the diversity in the non-profit organizations in the community development and microenterprise industries, we developed a completely flexible system. The system has been constructed in Microsoft Access to allow great reporting and data-sharing flexibility. Customizable fields and dropdowns allow you to seamlessly configure the software specifically for your organization.





# IDA Manager Manage Individual Development Accounts

"Village Software has been wonderful...we now have a database system designed specifically for the type of work we do as a CDFI, and the way we do it."

- Jim Hamel, Director of Investor Relations  
New Hampshire Community Loan Fund

### With IDA\* you can...

- ✓ Maintain participant's contact information along with relationship details
- ✓ Record and track all savings information including contributions
- ✓ Record memos, to-do-lists, telephone logs, follow-up notes for every contact
- ✓ Track all the events attended by the IDA participant and evaluate their performance
- ✓ Generate powerful summary reports with flexible filtering options

- ✎ Excellent customer support
- ✎ Technical assistance & training
- ✎ Free upgrades & installation

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**mimota@villagesoft.com**

\*The IDA system is completely compatible with MIMOTA and is available through a per-user pricing plan in both Microsoft Access (for small organizations) and SQL Server versions (for large organizations)

**OVERVIEW** IDA Manager is a comprehensive system to manage individual development accounts programs. IDA Manager integrates with contact management and other modules of MIMOTA and allows you to manage contact information along with relationships, notes, memos, action calls, etc. Flexibility of design allows you to add any number of new types and completely define all dropdown list options.

**FUNCTIONALITY** The IDA Manager allows you to manage the accounts of IDA participants by recording and tracking all savings and performance information such as purpose of saving, starting date, approval date, one year projected budget, asset training, financial fitness, etc. You can also track training events attended by IDA participants and

keep track of their progress. With the built-in reporting functionality you can create powerful reports on all participants and programs with various combinations. Your pools of IDA funds are also tracked and managed, and monthly account status is maintained.

**FLEXIBILITY** Observing the diversity of organizations in the community development and microenterprise industries, we have developed an extremely flexible system. IDA Manager is built in Microsoft Access, and can accommodate as many IDA participants as your organization can. Every aspect of the system can be customized to fit your organization. Whether you are a two person organization or a thirty person organization, Village offers a compelling pay per user pricing plan.

The screenshot displays the 'Add / Edit IDA Information' form for a participant named 'Akio Morato'. The form includes fields for 'Saving For' (Business), 'Approved Date' (1/10/2004), 'Start Savings' (1/15/2004), 'Business Profile' (04/15/04), 'Marketing Plan' (NA), 'Cover Letter Rec'd' (04/15/04), and 'Transfer Acct to Partner' (4/15/2004). It also has checkboxes for 'Has Earned Income Proof', 'Need EI Proof Often', 'AppPart2', 'Misc Still Needed', 'Qualified Withdrawals', and 'Emergency Withdrawal'. A table at the bottom shows projected values for Financial Fitness, Asset Training, Year End Date, and # of no MD deposits over a 5-year period.

	Financial Fitness	Asset Training	Year End Date	# of no MD deposits
Year 1	5.0	3.5	1/15/2004	
Year 2				
Year 3				
Year 4				
Year 5				

Below the form is a table titled 'IDA Information' with columns for Data Name, Value, and Date Added.

Data Name	Value	Date Added
Approved	1/10/2004	11/01/2004
Start Savings Acct	1/15/2004	11/01/2004
Saving For	Business	11/01/2004
Business Plan	04/15/04	11/01/2004
Misc Items Still Needed	plan documents	11/01/2004